

# Counties Manukau District Health Board

## Agenda

For the meeting to be held on Wednesday, 3 June 2009 at 1.00pm at CMDHB, 19 Lambie Drive, Manukau City

Item No	Time	Page No.
1. Attendance and Apologies (& Item 4)	1.00pm	
<b>MEETING WILL PROCEED 'IN COMMITTEE' FROM 1 – 2.30PM APPROXIMATELY</b>		
2. Confirmation of Minutes – 6 May 2009		1 - 10
3. Matters arising/update action points		
4. Procedural Issues		
i. Committee membership		11 – 17
ii. Register of interests		18 – 20
iii. Disclosure of special interests		21
iv. Quick reference guide – Conflicts of Interest		22
v. Gift Register		23
vi. Board Member details (for information)*	<b>Confidential</b>	24
vii. Meeting Attendance Schedule		25
5. Strategy		
i. Blue Skies Session (Gregor Coster)	2.30-2.45pm	
6. Presentations		
i. Restructure Update (Sam Cliffe)	2.45–3.00pm	
ii. IHI Getting Boards on Board Training (Stella Ward)	3.00-3.15pm	
7. Chair's Report	3.15-3.25pm	
i. Verbal Report		
ii. CMDHB Annual Board Agenda		26
Chair's Correspondence:		
i. Minister's Letter – Expectations on Capping Growth in Management and Administrative Personnel – 28 April 2009		27 -28
ii. Minister's Letter – Business Case Approval*	<b>Confidential</b>	29 -32
8. Chief Executive	3.25–3.35pm	
- Chief Executive's Report		33 – 34
i. Community Labs* (Tim Wood/Janet Anderson-Bidois) – 2.15pm	<b>Confidential</b>	35 – 43
ii. Labs Governance Committee Recommendations*	<b>Confidential</b>	
iii. Legal Update* (Janet Anderson-Bidois)	<b>Confidential</b>	44 – 45
iv. Board Delegations Policy* (Janet Anderson-Bidois)	<b>Confidential</b>	46 – 68
v. Telecommunications Site Deed Signing* (Janet Anderson-Bidois)	<b>Confidential</b>	69
vi. Legal Compliance Review* (Janet Anderson-Bidois)	<b>Confidential</b>	70 – 78

Item No	Time	Page No.
- Report of Chief Medical Officer	3.35-3.40pm	79
- Report of Quality Improvement Unit (Mary Seddon)	3.40-3.45pm	80 – 86
- Report of Chief Operating Officer	3.45-3.50pm	87 – 124
- Report of Director Service Integration	3.50-3.55pm	125 – 133
- Report of Director Performance & Planning	3.55-4.00pm	134 – 135
i. SOI Approval		136 – 214
ii. Performance Reporting Framework		215 – 216
- Report of Finance Director	4.00-4.05pm	217 – 231
i. Corporate Information Programme*	<b>Confidential</b>	232 – 241
- Risk Management*	<b>Confidential</b>	242 – 249
9. Community and Public Health Advisory Committee	4.05-4.10pm	
- Update from Chair (Anne Candy)		
10. Hospital Advisory Committee	4.10-4.15pm	
- Update from Chair (Paul Cressey)		
11. Pacific Health Advisory Committee	4.15-4.20pm	
- Update from Chair (Anae Arthur Anae)		
12. Pou	4.20-4.25pm	
- Update from Chair (Anne Candy)		
13. DiSAC	4.25-4.30pm	
- Update from Chair (Colleen Brown)		
14. Facilities Management & Planning Committee	4.30-4.40pm	
- Update from Chair* (Don Barker)	<b>All Items</b>	250
- Edmund Hillary Block Stage 2 Fitout*	<b>Confidential</b>	251 – 257
- AMC Lifts, Link & AT&R Fitout*		258 – 263
- Independent Advisor's Report*		264 – 267
15. Audit Risk & Finance Committee	4.40-4.45pm	
- Update from Chair* (Michael Williams)	<b>Confidential</b>	
16. Achievement Register	4.45-4.50pm	268 – 272
17. Information		
i. DHBNZ Quarterly Update for Boards – April 2009*	<b>Confidential</b>	273 – 298
18. General Business		
19. Glossary (for information)		299 - 304

\* NOTE: Public will be excluded from all or part of these items under (OIA's 9(2)(i) and (j), Standing orders Schedule 2 cl 2(g) and (h) to enable the carrying out of commercial activities and negotiations.

#### Next Meeting

Wednesday, 1 July 2009, Manukau Boardroom, 19 Lambie Drive, Manukau