

Primary Health Care Nursing Sector Reference Group Meeting

Minutes of Meeting held 7 November 2006

In the Primary Health Care Nursing Team Office, CMDHB, 19 Lambie Drive

Present Dale Oliff (CMDHB), Christine Lynch (CMDHB), Denise Kivell (CMDHB & Link person to Total Healthcare Otara), Jean McQueen (East Health), Karlynn Earp (Southern Cross Campus), Lizzie Farrell (Kidz First PHN), Pam Henry (Kidz First Home Care Nursing), Trish Jackson-Potter (Plunket Society), Meg Goodman (CMDHB), Dolly Rewha (TKOH), Joanne Friend (TKOH), Janine Horsfall (CMDHB), Phillipa Bennetts (McAuley High School), Karyn Sangster (DN Liaison Nurse Coordinator)

Apologies Maria West (CMDHB), Colleen Turnbull (Peoples Centre)

Guest/s

Minutes of Previous Meeting
 Minutes not discussed.

Matters Arising

Joanne Friend Dolly

- Dolly introduced Joanne Friend. Joanne is the Tkoh Nurse Educator.

PHCNSRG Meeting Dates Dale

- Meetings will now be held 1st Tuesday of the month.

New Graduate and Student Nurses Issues Dale

- There will be 140 new graduates in May 2007 and this will cause issues at CMDHB.
- We need to change our attitude to their learning environment.
- 2009 – there will be 12 new wards – one of these is to be established as a training ward for all new nursing and medical staff.
- Somewhere in this vision there needs to be primary health care – need to get experience out in PHC.
- We need to develop a culture where we treasure our under grads.

<p>Policies and Procedures</p> <ul style="list-style-type: none"> • Progress with upgrading policies and procedures is ongoing. • Karlynnne would like school nurses polices included. • Dale suggested Karlynnne send them to Michele Carsons. 	<p>Dale</p>
<p>Return to Nursing Course at MIT</p> <ul style="list-style-type: none"> • If a NZ nurse undertakes the return to nursing course at MIT, Dale will pay for them to do the course, but the must then work for CMDHB. • If an overseas nurse undertakes the course they pay their own fees. • Contact Bev McClelland if you have any queries about RTN. Phone 021512314 	<p>Dale</p>
<p>CTA Funding New Service Spec</p> <ul style="list-style-type: none"> • Dale explained the CTA Service Spec. • CMDHB is the only DHB that has operationalised money for nurses. • CTA are level 8 post graduate papers. • All MoH scholarships are being pulled back into the central CTA fund. • Dale ran through the main points of the draft consultation document <ul style="list-style-type: none"> - Programme selection - Programme description - Programme levels - Programme categories - Access to resources - Programme coordination - Use of funds – tuition fees, travel, accommodation, clinical release, clinical supervision - Expected outcomes – trainee outcomes, client / service outcomes - Eligibility - Associated linkages. • Discussion on post grad papers followed. 	<p>Dale</p>
<p>NETP</p> <ul style="list-style-type: none"> • There are difficulties fulfilling our numbers for this programme. • Eight people failed their state. • Looking at taking new grads from other DHB's around NZ. • Aiming at 100. • If anyone has a good learning experience for new grads – let Dale know. • Dolly has queries about the interview process for Maori nurses. • General discussion around interview for new grads followed. 	<p>Dale</p>
<p>Changes to PHC Team</p> <ul style="list-style-type: none"> • Dale is looking at work around under grads and developing nurse assistance team. • Dale looking at using some members of the PHC team. 	<p>Dale</p>
<p>Nurse Leader TaPasefika</p> <ul style="list-style-type: none"> • An appointment to this position will be made shortly. 	<p>Dale</p>

Innovation Report Dale

- This report belongs to Wintec and MoH.
- Dale and Denise have a copy (strictly confidential)
- The report is currently with Stephen McKernan, MoH for sign off.
- Our innovation is very strategic and is now embedded in our structure.
- If you want to view a copy of this report, see Denise.

Professional Forum Karyn

- This will be held on Tuesday 5th December 6.30 – 9pm in the downstairs café at MSC.
- There will be 10 minute case presentations – journey highlighting case studies.
- Looking for funding for two further forums.

Nursing Project Feedback Dale

- Scope of what PHC would look like in five years time.
- Began November 2005.
- This project hasn't eventuated.
- Dale and Denise to put it out soon.
- There is lots of commitment for this project.
- Terms of reference have been completed.
- Will be mentioned at the Professional Forum.

Other Business

Training Programme Karlyne

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Next meeting Tuesday 5th December at 1300 hours
Primary Health Care Nursing Team office, CMDHB, 19 Lambie Drive