

# Primary Health Care Nursing Sector Reference Group Meeting

Minutes of Meeting held 19 June 2006

In the Primary Health Care Nursing Team Office, CMDHB, 19 Lambie Drive

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**Present** Dale Oliff (CMDHB), Bronwyn Anderson (CMDHB), Christine Lynch (CMDHB), Denise Kivell (CMDHB & Link person to Total Healthcare Otara), Janine Horsfall (CMDHB), Jean McQueen (East Tamaki Health Care), Jill Trezise (East Tamaki Health Care), Karyn Sangster (DN Liaison Nurse Coordinator), Lizzie Farrell (Kidz First PHN), Meg Goodman (CMDHB), Maria West (CMDHB), Phillipa Bennetts (McAuley High School)

**Apologies** Allan Moffitt (CMDHB), Pam Henry (Kidz First Home Care Nursing), Pam Williams (Mangere PHO), Karlyne Earp (Southern Cross Campus), Louise Troy (Plunket Society), Trish Jackson-Potter (Plunket Society), Nardia Brooke (ProCare)

**Guest/s** Kathy Wright (Clinical Nurse Director – Surgical and Ambulatory Services, MMH)

## Minutes of Previous Meeting

Minutes of meeting held 20 March approved.  
PDRP programme – no update.  
IV Training – recruiting for Home IV. Vicki McCoubrie and Jill working on primary health IV training.  
Terms of Reference – ongoing. Needs further discussion.  
After Hours Project – report finished, has gone to EMT, awaiting outcome.  
Website – requirements sent through to IT Dept. Hold up at IT until DHB website redesigned.

## Matters Arising

**Jean McQueen** Jean McQueen – East Tamaki Healthcare introduced herself. Jean is replacing Loretta Hansen on the PHCNSRG.

**Round Robin** Dale asked the group to speak about what they are currently doing or what is happening in their Service.

## GPHO Nominations for CPHAC

- A new Primary Health nursing representative is needed for this meeting.
- Lizzie offered her services, nominated and seconded.
- There needs to be a back-up person for this meeting if Lizzie isn't available. Denise offered and was accepted.

Dale

<p><b>PHC Nursing Innovations Feedback</b></p> <ul style="list-style-type: none"> <li>• Denise, Dolly and Dale have attended.</li> <li>• Wintec was contracted by MOH to run this project.</li> <li>• Denise spoke about these innovations.</li> <li>• Some tensions within the project.</li> <li>• Some DHB's have changed direction.</li> <li>• Strategic planning critical.</li> <li>• Counties have a primary health care service – structure in place.</li> <li>• Our innovations need to be written up.</li> <li>• Our funding finishes at the end of this budget.</li> <li>• The innovations report yet to come out.</li> </ul>	<p><b>Dale / Denise</b></p>
<p><b>December Senior Nurses Planning Day</b></p> <ul style="list-style-type: none"> <li>• Dale suggested that primary health join hospital nurses at a future planning day.</li> <li>• Dale asked if the PHC team would be happy presenting to secondary nurses as they are interested in what primary health nurses do.</li> <li>• It was generally agreed by the meeting to present to secondary nurses.</li> <li>• Dale will draft a programme for discussion at a PHCNSRG meeting.</li> </ul>	<p><b>Dale</b></p>
<p><b>Leadership Discussion for Practice Nurses</b></p> <ul style="list-style-type: none"> <li>• Denise to speak to Practice Leaders on leadership.</li> </ul>	<p><b>Dale</b></p>
<p><b>PHN's Enuresis Programme</b></p> <ul style="list-style-type: none"> <li>• Children over 7 years on Enuresis Programme.</li> <li>• Policies on enuresis have been re-written.</li> <li>• Referral form for PHC has followed national paediatrics guidelines.</li> <li>• Meeting with Allan and Tom to introduce to PHC.</li> <li>• Lizzie hoping nurses will lead the programme.</li> </ul>	<p><b>Lizzie</b></p>
<p><b>New Ways of Working in PHC</b></p> <ul style="list-style-type: none"> <li>• Dale met with Professor Richard Bohmer – he works in the USA at the Harvard Business School.</li> <li>• Prof Bohmer has been visiting DHB's and meeting a select number of people.</li> <li>• Dale discussed new ways of working in PHC.</li> <li>• Nurses have a bigger role to play – changes would be phenomenal.</li> <li>• Dale will be part of the pilot.</li> <li>• Opportunity of a lifetime to be part of this.</li> </ul>	<p><b>Dale</b></p>
<p><b>GPHO Feedback</b></p> <ul style="list-style-type: none"> <li>• SIA review underway.</li> <li>• Testsafe now live. PHC can now access patient results.</li> <li>• FTE's – where are the gaps across the sector for workforce planning.</li> <li>• Let's Beat Diabetes programme and self management.</li> <li>• Breast screening – DNA rate down.</li> <li>• Pandmic Plan.</li> </ul>	<p><b>Dale</b></p>

## Workforce Projects

Bronwyn

- Careers High School visits – doing one a month.
- Role of nurses in PHC project – refining a few points, then final draft.
- Community Health Worker programme at MIT – MIT have been passed by Academic Standards Board. Due out in October.
- Learning and Development courses for PHO's – 55 people have gone through. This is an excellent number of people from PHC.
- Med tech training for practices.

## Other Business

### RMO Strike

Dale

- Dale asked what impact the RMO strike has and on PHC.
- No major impact being reported.
- This will be reviewed in a month.
- At Ground Round Thursday 22 June there will be a discussion re the strike and it will be important to hear from PHC.

### PHC Forum

Karyn

- Excellent Forum with positive feedback.
- Karyn queried whether producing a newsletter on the Forum would be appropriate.
- Karyn thanked everyone for their input into the Forum.

### New Graduates in PHC

Denise

- There will be four new graduates in PHC in September.
- The criteria for new grads will be tightened – need stronger support from Practices / PHO's.

### Meg Goodman

- Meg has been asked to speak to the Thoracic Society about primary health care in November.

### Next meeting

The next meeting will be held on 17 July 1pm  
Primary Health Care Nursing Team Office  
CMDHB, 19 Lambie Drive