

# Primary Health Care Nursing Sector Reference Group Meeting

Minutes of Meeting held 23 February 2006  
In the Te Kupenga O Hoturoa PHO Office, Otahuhu

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**Present** Dale Oliff (CMDHB), Christine Lynch (CMDHB), Denise Kivell (CMDHB & Link person to Total Healthcare Otara), Dolly Rewha (TKOH), Jill Trelize (East Tamaki Health Care), Karyn Sangster (DN Liaison Nurse Coordinator), Meg Goodman (CMDHB), Pam Williams (Mangere PHO),

**Apologies** Allan Moffitt (CMDHB), Bronwyn Anderson (CMDHB), Janine Horsfall (CMDHB), Loretta Hansen (East Health), Louise Troy (Plunket Society), Nardia Brooke (ProCare), Pam Henry (Kidz First Home Care Nursing), Phillipa Bennetts (McAuley High School), Trish Jackson-Potter (Plunket Society)

**Guest/s** Mark Jones, Chief Nursing Advisor, MoH

## Minutes of Previous Meeting

Minutes of meeting held 21 November were accepted.

## Opening Karakia – Dolly Rewha

## Matters Arising

### *Professional Forum*

Great feedback. Will hold another one in 2006. Same team to organise event.

### *Workforce Census*

Lots of issues around workforce census.

Dale meeting with GP's at GP Seminar re Nursing Annual Practising Certificates.

At next seminar will speak on scopes of practice.

Bronwyn and Denise going to do an overview of the workforce census – this will come out shortly.

Mark Jones, Chief Nursing Advisor, Ministry of Health

- Mark introduced himself to the group.
- The group gave a short synopsis of themselves.

Nurse Practitioner	<ul style="list-style-type: none"> <li>• Dale and Denise attended the sector meeting in Wellington.</li> <li>• Four nurse practitioners presented at the meeting.</li> <li>• An interim report will be coming out.</li> <li>• Dale has put Nurse Practitioner on the Workforce Development agenda.</li> <li>• Dale and Denise spoke of the current nurse practitioner applications at CMDHB.</li> </ul> <p><u>Action</u> Denise to take responsibility for PHC. Dale and Denise to put a paper together for EMT.</p>	Dale
CTA	<ul style="list-style-type: none"> <li>• 141 nurses have been approved for CTA funding this semester.</li> <li>• Mental health nurses are being funded via University of Auckland CTA funds – not through CMDHB.</li> </ul>	Dale
Nurse Graduate National Programme	<ul style="list-style-type: none"> <li>• Money has now come through but only for the Provider Arm.</li> <li>• CMDHB is committed to ten nurses.</li> <li>• A gap analysis will be done on the existing programme and new programme.</li> <li>• The 2006 money is for PHC, but may be for NGO's.</li> </ul>	Dale
Mental Health CND in Primary Health Care	<ul style="list-style-type: none"> <li>• Maria West would like to attend the PHCNSRG meetings.</li> <li>• Dale agrees that this would be a good idea.</li> <li>• Group as a whole also agreed.</li> </ul>	Dale
Review of Terms of Reference	<ul style="list-style-type: none"> <li>• Dale to send out.</li> </ul>	Dale
GPHO Feedback	<ul style="list-style-type: none"> <li>• Nardia and Dale and/or Denise attend the GPHO meeting. <ul style="list-style-type: none"> <li>- Community Lab – three CEO's signed off on the project.</li> <li>- Diabetes self management tool.</li> <li>- Change management course.</li> <li>- New Clinical Director for PHC – Gary Sinclair.</li> <li>- After Hours Project – Lynanne Stanaway.</li> </ul> </li> </ul>	Dale
Bird Flu Update	<ul style="list-style-type: none"> <li>• Issues around what will happen when a person comes in the door.</li> <li>• Final protocols still to be written.</li> <li>• PHC – doing a stocktake for ideas.</li> <li>• Not a lot of emergency care plans.</li> <li>• Travellers returning from Asian countries being questioned for any contact with live/dead poultry.</li> <li>• 1fte Infection Control person to work on bird flu planning at CMDHB.</li> <li>• Conflicting messages from MoH.</li> <li>• Denise to provide action paper to group.</li> </ul>	Denise

**Seasonal Flu** **Dale**

- Encourage staff to have the flu vaccination this year.
- As a group, we need to lead this.
- ?Does regular flu vaccination help give immunity to the bird flu.

**District Area Plan** **Dale**

- DAP 2006 – change from annual cycle to three year cycle.
- Three enablers
  - Service redesign
  - Workforce configurations
  - Quality and Safety.
- Cut down the number of projects and do them well.

**NZNO PHC Professional Development & Recognition Programme** **Dale**

- Dale has passed this to Denise.
- Angela Dawbin, NZNO wants to come to CMDHB and introduce this.
- Feedback to date – very wordy.
- This document can be sourced from the NZNO website.
- Any feedback to Denise please.
- CMDHB programme now accredited for next five years.

## Other Business

**Clinical Governance Forum** **Denise**

- Allan collecting data – Denise will send it out.
- How do PHO's collect this information? Is it correct?
- How do you measure data.
- Discussion on information / data collection followed.

**Next meeting** The next meeting will be held on 20 March  
 Primary Health Care Nursing Team Office  
 CMDHB, 19 Lambie Drive