

MINUTES OF MEETING

Primary Health Care Nursing Sector Reference Group Meeting

Date: Wednesday, 14 February 2007
Time: 1.00 pm – 3.00 pm
Venue: CMDHB, Primary Health Care Nursing Team Office, 19 Lambie Drive, Manukau

Present: Denise Kivell (Chairperson, CMDHB & Linkperson to Total Healthcare Otago), Allan Moffitt (CMDHB), Bronwyn Anderson (CMDHB), Christine Lynch (CMDHB), Diane Dawson, Helen Young (C/- CMDHB, Minute-taker), Janine Horsfall (CMDHB), Jean McQueen (East Health), Judith Davison (Papakura HHC), Karlynn Earp (Southern Cross Campus), Karyn Sangster (DN Liaison Nurse Co-ordinator), Elizabeth Farrell (Kidz First PHN), Meg Goodman (CMDHB), Pam Henry (Kidz First Home Care Nursing)

Apologies: Colleen Turnbull (Peoples' Centre), Dolly Rewha (TKOH), Louise Troy (Plunket), Maria West (CMDHB), Pam Williams (CMDHB), Trish Jackson-Potter (Plunket Society)

1. MINUTES OF PREVIOUS MEETING – Denise

New Graduate and Student Nurse Issues

- There will be 130 new graduates coming out in May. There is a clash between the Bachelor degree of Health and the MIT degree. Debbie, Gail and Denise have a meeting to discuss this next week. People may have to consider places in future.
- There will be 12 new wards in future.

Policies and Procedures

- Michele has done quite a bit of work on the policies and procedures relating to school nurses.

Innovation Report

- Denise has liaised with Mark Jones. They are trying to cut down on the amount of information contained in the report. Mark will compile an edited summary and then get back in contact with Denise.

Professional Forum

- This was very successful. Was very pleased with the attendance. It was valuable to have nurses from Primary Health Care tell their stories.
- Wendy Fairhurst-Winstanley (guest speaker) will be coming. Suggestion to have a forum on Thursday, 18 April 2007. The team will discuss this with Denise.
- Information on the Pharmac series is available on the internet and can be found in Google.

2. CTA UPDATE – Denise

- We received \$710,000 in December 2006/January 2007. The funds are allocated according to the DAP. This year we received more applications than there was funding available. The request for additional CTA funding was granted yesterday.
- Will try and allocate funds for Hospice and Aged Care next time round.

- 7 people are doing the Post Graduate Chronic Care course and 8 people are doing PHC papers.
- Dianne Barnhill will be meeting the 176 successful CTA applicants to provide support and guidance to them.

3. CAG REPRESENTATIVE – Denise

- Denise thanked Karlynee for her past representation on the Clinical Advisory Group. Karlynee has resigned and a new representative is required. Nominations are to go to Denise asap.
- Requirements: attendance at the monthly 2 hour CAG meetings (generally scheduled between 6.00-8.00 pm).
- Purpose of the meetings: i) to advise the CEO on prioritisation issues with regard to issues that cross the primary and secondary perspective and ii) to be champions of the Community panel and quality issues relating to the PHO.

4. CPHAC UPDATE – Elizabeth?

- The aim of the Community Primary Health Advisory Committee is to give advice to the Board as to where the dollars should go with regard to oral health, waiting lists etc.
- Re: Diabetes – There was a lot of discussion of the new logo which relates to “the fight against obesity”. A suggestion was made that it should go to the community for consultation.
- Re: Oral Health presentation – This recognised that oral health is a priority. It promoted “lift the lip” (which offers a \$10 incentive). More training is needed in this area.
- **Action Item** – Allan to forward the Personal Health update to Denise for circulation.

5. CASE MANAGEMENT PROJECT – Meg

- This is a small project group comprised of Michael Boyd, Nicolette Sheridan, Meg et al, who are looking at the Model of Care for Primary and change management process.
- Purpose: Aim to work with PHOs and provide support in making changes. The DHB is strongly supportive of this initiative.
- Nursing management is not currently in the PHO contract. Will look at the value of having Nurse management in the PHO.
- It will be valuable to work with schools and try to have consistency across the sector. Should include the Primary people from the start.

6. EURESIS PROGRAMME UPDATE – Elizabeth

- This is an easy nurse-led programme. They currently have 33 mats and 7 more donated by the Foundation.
- The children are monitored on a weekly basis. If they are dry in 14 days, the child is discharged.
- There is a 80% success rate in the first 12 weeks and a 90% success rate of the total in the second attempt.
- There are 100 children on the waiting list. Priority is given to older children.
- Referral criteria: the children have to be seen by a GP.
- Elizabeth is happy to speak with nurses on invitation.
- **Action Item** – Denise to organise a log-in for interested team members to have access to the Kidz First Community Health Referral form on the web.

7. SCHOOL HEALTH UPDATE – Karlynee

- Judith Davison and Diane Dawson have joined Karlynee’s team. Judith will be leading the project for anaemia and Diane will be leading the project for hearing.
- Aim: To set up school-based health centres and try to get good best practice.
- Currently have 29 schools with nurses, and 35 nurses providing school-based health clinics/services to 95,000 children.
- Have a compendium of 3 computer discs containing relevant information relating to setting up school-based health centres. Eg. Disc 1 provides service specs, MOUs, template policies etc; disc 2 – screening tool, database, letters to parents and teachers etc; disc 3 contains the “Aim High” database.
- Have liaised with AEs and TPUs (Teen Parenting Units) and worked through with them to get some policy written.
- Involves two forums per year and a training project – heads assessment and six evening sessions.
- Aim to have more collaboration with schools in future. The envisaged future model is to have PHOs supporting putting a doctor in schools and DHBs supporting Registered Nurses in schools.
- Professor Richard McKenzie will be coming to speak at the end of February/early March.
- **Action Item** – Karlynee to send details of Professor Richard McKenzie’s speaking event to Helen.
- Karlynee would like to look at which PHOs and GPs the nurses would engage with.
- Karyn said that schools would like to have an expert resource person to help them make decisions.
- Allan suggested that Karlynee do a presentation at a GPPO meeting.
- Stephen Bell would be a good contact for kids with disabilities.

8. GENERAL BUSINESS

The Employment of Enrolled Nurses and Nurse Assistants in Acute Settings – Denise

- This is seen as being out of their scope by the Nursing Council. Enrolled Nurses and Nurse Assistants must be supervised by a Registered Nurse in acute settings. The Nursing Council does not define what “acute settings” is.

Kidz First Home Care – Pam

- They are running a pilot project (Community Information System) on Friday for home care for children in the community.

HDA’s – Janine

- They are developing a Health Care Assistant programme at Counties. The education framework is coming along well. It will have more of an impact and relevance for nurses in future.
- Needs analysis – TKOH has done a lot of work on this.
- **Action Item** – Janine to ask Dolly to share some of the results.

Collection of BMIs – Judith

- Judith is currently involved in collecting BMIs from students in the community.

District Nurse Update – Karyn

- Had a problem with the supply of penicillin injections for rheumatic fever ie. problems with blocking when the injections are being administered. Have had to use orals.

- The PHC conference is at the Waipuna Hotel and Conference Centre on 10 & 11 August.
- In Scotland all DNs and PNs have been disestablished. They are all employed by the Trust.

New Graduates

- New graduates are being organised for PHC. Will be recruiting for the next group in May.

Vaccination Update – Elizabeth

- Nicky Turner gave an inspiring presentation.
- A better documentation process is required.

PHC Advisory Group – Bronwyn

- Have an expanding focus – they're extending to Allied Health and Maori/Pasefika representation.
- Re: Community Health Certificate – the course is starting on 12 March 2007. There are currently approximately 18-19 people enrolled on this and there are still a few vacancies available. Counties is putting together an overall workforce plan.

General Update – Allan

- Re: Innovative Model of Care Work (Mangere) – this is being set up slowly with nurses in Primary Care. An Expression of Interest document is being sent out on 26/2/07 for those interested in being involved in setting up a clinic at Mangere.
- Re: Nursing Project (that Helen Borough was working on last year) – the document hasn't been made available yet. This is still a work-in-progress.
- The Primary Health Care plan needs to be published by April. Tina is working on a high level document for this.
- Re: New Graduate Programme – A suggestion has been made to provide a Clinical Nurse Educator across all of the PHOs. The expectation would be for PHOs to put in another five placements (in addition to the existing ten placements).

The meeting closed at 3.20 pm

NEXT MEETING:

Date: To be advised

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