

MINUTES OF MEETING

Primary Health Care Nursing Sector Reference Group Meeting

Date: Wednesday 2 July 2008

Time: 1.00 pm – 3.00 pm

Venue: PHC Nursing Team Office, 19 Lambie Drive

Present: Karyn Sangster (CMDHB–Chair), Allan Moffitt (CMDHB), Trish Jackson-Potter (Plunket Society), Christine Lynch (CMDHB), Lizzie Farrell (Kidz First PHN), Tepora Peseta (TaPasefika), Karlyne Earp (CMDHB), Sandra Mullineaux (Procure), Pam Williams (CMDHB), Gillian Davies (East Tamaki Health Care), Sandy Alcock (CMDHB), Meg Goodman (CMDHB), Janine Horsfall (CMDHB)

Apologies: Denise Kivell (CMDHB), Jodi Botting (CMDHB), Jean McQueen (East Health), Maria West (CMDHB), Trish Johns (DN Liaison), Judith Davison (CMDHB), Colleen Turnbull (People's Centre) Dolly Rewha (TKOH), , Louise Troy (Plunket)

Guests: Sue Miller, Grace Benson

ITEM	GENERAL NOTES & ACTION ITEMS	ACTION
1.0	<p>NETP EXPANSION</p> <ul style="list-style-type: none"> • Position appointed to start end of July. • Deryls Jones – Jonsey has an extensive history in PHC. • NETP expansion offers placements in practices, pho's, ngo's, aged residential care, school health, youth health 	
2.0	<p>B4 SCHOOLS</p> <ul style="list-style-type: none"> • Project implementation plan to got to MOH mid July • Drafted model includes a core team made up of various members • Trial of PHO approach in one locality and potential role out • PHO's have been asked for representatives for working party and governance group • 8000 children a year to be assessed 	
3.0	<p>HPV VACCINE ROLLOUT</p> <p>Presentation: "HPV (Human Papillamovirus) - Immunisation Programme - A Cervical Cancer Prevention Initiative" (<i>detached</i>)</p> <ul style="list-style-type: none"> • ?????? gave presentation • Vaccine now part of immunisation schedule • From 2009 year 8's (12yr olds) will receive 3 vaccines • Catch up campaign in progress • MOH to determine targets • Challenge may of the girls who are at risk and in the catch up group aren't enrolled in a practice • Suggested to work re tertiary institutes, fx planning, alternative education facilities • This isn't seen as a resource issues for practices • Pam is working with Sarah Tibby and has requested PHO NL to supply enrolled numbers of catch up age groups • MOH website has good information 	

4.0	<p>PHC MOH ADVISORY GROUP</p> <ul style="list-style-type: none"> • Terms of reference available on website • Latest minutes will be posted 	
5.0	<p>PACIFIC UNDERGRAD PROGRAMMES</p> <ul style="list-style-type: none"> • Tepora visited Whitirea with Denise to view pacific curriculum 	
6.0	<p>REGIONAL APPROACHES</p> <ul style="list-style-type: none"> • Pam voiced an opportunity for regional DHB's PHC groups to meet and develop common interests. Sandra felt that Auckland would be interested. <p>Action Point – Karyn to pursue</p>	Karyn
7.0	<p>SCHOOL NURSES</p> <ul style="list-style-type: none"> • CMDHB has been taken nationally to all high schools decile 1-3 	
8.0	<p>CONFERENCES</p> <ul style="list-style-type: none"> • Karyn has been sending out details of up coming conferences. If anyone interested please let Karyn know. 	
9.0	<p>PHC NL PROJECT DHB NZ</p> <ul style="list-style-type: none"> • Stocktake project completed • DHB NZ future workforce recommendations to be posted on website • Report to expert advisory groups and nursing council 	
10.0	<p>NURSING CLINICS</p> <ul style="list-style-type: none"> • Pam, Karyn and MIT lecturer visited Hawkes Bay who have set up nurse led clinics with SIA funding releasing the nurses to run wellness clinics • Good assessment tools being used giving structure to practice that is already being delivered • Concerns self-management plans aren't being used although literature supports this practice 	
11.0	<p>PHC FORUM</p> <ul style="list-style-type: none"> • Approx 60-80 people attended • Positive feedback on speakers • Next forum October – suggested that this group to decide topic • Jean, Lizzie, Karlynn, Sandra Allcock 	
12.0	<p>UNDERGRADUATE STUDENTS</p> <ul style="list-style-type: none"> • Karyn, Jenny Bratty and MIT met to look at increasing PHC placements. • 70 student placements needed across community • Innovative ways to build students placements in practices required • Lizzie feedback on the 10 students they had including issues surrounding English language competencies and motivation. Feedback has been given to MIT. Expectation workbook to be developed. Lizzie to work with Karlynn and pat on this. • Students come out in Semester 2 (1st yr) for two weeks in PHC and then in Semester 5 (3rd yr). • Trish discussed positive experiences in Plunket • Allan discussed PHC funding encouraging PHO's etc to come up with models to increase student placement capacity. 	

	<p>Action Point - Karyn to discuss with PHO Nurse Leaders at operational meeting.</p> <ul style="list-style-type: none"> ADHB are looking at a model for preceptor remuneration that could be shared? Sandra is working with MIT with a new model of supporting their time. Sandra to feedback once written up Organisational approach to preceptor remuneration required to make impact. 	Karyn
13.0	<p>GENERAL BUSINESS</p> <ul style="list-style-type: none"> National working party on standards with anyone working with youth Lizzie requested a PHC representative on HPU schools project. Lizzie to contact Sarah Tibby School breakfast club had first meeting with great success Pam – CCM support network. Plan 4-6 weeks Lizzie – CPHAC – on agenda please. Primary Care plan last meeting Sandra – 2 day Maaori Hui – Rotorua. Funding to develop Maaori Nurses and Midwives. Research – AUT published on HD Maaori workforce Pam – Health promotion competencies written by LDB – one for each Nurse Leader (Karen Holland) CTA funding – Gillian – distance for Child and Family 	
NEXT MEETING		
	<p>Date: Wednesday 3 September 2008 Time: 1.00 pm – 3.00 pm Venue: Primary Health Care Nursing Team Office, 19 Lambie Drive</p>	

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ACTIONS REQUIRED SHEET		
WHO	WHAT	COMPLETED
Karyn	<ul style="list-style-type: none"> Karyn to pursue opportunity for regional DHB PHC group Karyn to discuss with PHO leaders at operational meeting regarding ideas for undergrad students 	