

Primary Health Care Nursing Sector Reference Group Meeting 3 December 2008

ACTIONS REQUIRED SHEET

WHO	WHAT	COMPLETED
Derlys Jones	<ul style="list-style-type: none"> ▪ Talk to Plunket re NETP 	
Jean McQueen	<ul style="list-style-type: none"> ▪ Jean to coordinate and Lizzie offered to assist. (Discuss with Nurse Leaders to review their internal processes to see if they can improve attendance) 	
Karyn Sangster	<ul style="list-style-type: none"> ▪ Send email address to those interested for Jagpal Benipal to acknowledge interest in project in 2009 re Quality Projects 	

MINUTES OF MEETING

Primary Health Care Nursing Sector Reference Group Meeting

Date: Wednesday 3 December 2008
Time: 1.00 pm – 3.00 pm
Venue: PHC Nursing Team Office, 19 Lambie Drive

Present: Denise Kivell (CMDHB–Chair), Karyn Sangster (CMDHB), Lizzie Farrell (Kidz First PHN), Tepora Peseta (TaPasefika), Pam Williams (CMDHB), Jean McQueen (East Health), Derlys Jones (CMDHB), Wayne Hussey (CMDHB), Louise Troy (Plunket), Annette Stewart (CMDHB), Meg Goodman (CMDHB) Christine Lynch (CMDHB), Liz Clark (CMDHB), Karlynn Earp (CMDHB), Gillian Davies (East Tamaki Health Care), Sandra Mullineaux (Procure), Trish Jackson-Potter (Plunket Society), Colleen Turnbull (People’s Centre)

Apologies: Sandy Alcock (CMDHB), Judith Davison (CMDHB), Dolly Rewha (TKOH), Allan Moffitt (CMDHB), Maria West (CMDHB), Lucy Naidoo (CMDHB), Suz Heslop (CMDHB)

ITEM	GENERAL NOTES & ACTION ITEMS	ACTION
1.0	<p>GENERAL & ACTIONS</p> <ul style="list-style-type: none"> • Pamphlet for POAC distributed by Jean. All patients to receive pamphlet when accepted onto Service • Standing Orders - Mark Jones trying to mobilise resources to manage this issue • Discussion around Nicotine patches being issued to visitors at MMH • GPHO – student placement allowance discussed • CPHAC - HPV, B4 School, Buckland Road Dental Clinic, CBD team, Auckland University feedback, Money for investment in times of financial strain, health promotion easy to be cut from budgets • Grand Round 15th December 08 – Chad Parone presentation • WAG – meet next week. Student specifications MOH. Support for Maaori and Pacific students. CTA funding for Maaori – N/A, podiatry, HCA. Scholarship closes soon. • HPV School based programme – recruitment going well, 10-11 accepted for interview. Big orientation week of 19th January 09. School presentations completed. Cervical cancer pitch working well. Collaborative approach between schools and ministry. TV adds starting soon. DVD’s in schools • Minutes signed off 	
2.0	<p>HPV SCHOOL BASED PROGRAMME UDPATE – Lizzie Farrell</p> <ul style="list-style-type: none"> • HPV School based programme • Recruitment going well, 10-11 accepted for interview. • Big orientation week of 19th January 09. School presentations completed. • Cervical cancer pitch working well. Collaborative approach between schools and ministry. • TV adds starting soon. DVD’s in schools • 27 & 28th January 2009 – IMMAC course for HPV 	

3.0	<p>NETP EXPANSION UPDATE – Derlys Jones</p> <ul style="list-style-type: none"> NETP – standards still not passed by Nursing Council. CTA funding retrospective. No grads for Aged Care at present however good networks formed CTA funding for Maaori and Pacific NETP. No information available. Recruitment details not transposed. Extra support available 	
4.0	<p>PROFESSIONAL FORUM – Jean McQueen</p> <ul style="list-style-type: none"> 20th November 6.30pm to 9.00pm 81 Nurses attended professional forum Next Forum scheduled for 1st April Communication strategies to reach our audience Discuss with Nurse Leaders to review their internal processes to see if they can improve attendance <p>Action Point - Jean to coordinate and Lizzie offered to assist.</p>	Jean
5.0	<p>Quality project being supported by Quality improvement unit</p> <p>Action based learning using PDSA cycle. Lean thinking.</p> <p>Work based projects looking at systems and processes to develop sustained change.</p> <ul style="list-style-type: none"> Presentations of current cohort this week. 3 presentations related to primary care Effects change in Practice Needs support to change their work environment Tepora – reduce waiting times in GP practices, looked at triage times. <p>Action Point – send email address to those interested for Jagpal Benipal to acknowledge interest in project in 2009</p>	Karyn
6.0	<p>NURSE LED CLINICS – Karyn Sangster</p> <ul style="list-style-type: none"> Pam’s project has gone to second round Sandra - Pukekohe Nurse Practitioner mentor, 2 nurses on child health to run a well health management clinic. 6-17 years age with whanau support. Self management of chronic conditions and early intervention. Frequent users of GP services and hospital centres. Support families to self manage and to develop life long skills Meg – LTC certificates for 18 CMDHB to arrange presentation to attendees. Query to be arranged at Christmas Function 	
7.0	<p>Updates</p> <ul style="list-style-type: none"> Optimising Patient Journey, workshop recently held in Christchurch. CMDHB is leading this initiative nationwide. KPMG are providing 30 days coaching and mentoring to enable change management that is sustainable. LTC management DHBNZ. Allan coordinating this nationally. Jean involved. A year of care. One cluster, 2-5 practices. Care plan developed. Level 1 – at risk, Level 2 – diagnosed, Level 3 – high users. Denise on National steering group. 4 Pilots throughout country 	

	<ul style="list-style-type: none"> • School nurses. Defined ratio 1-750. National School Health is for decile 1- 3 schools only not all and Decile 1- 5 in Counties Manukau • Plunket increased funding. New grads start as health workers- learn health promotion. Return to Nursing programme going well. <p>Action Point – Jonsey to talk to Plunket</p> <ul style="list-style-type: none"> • Scholarship for Return to Nursing on website • Pacific Return to Nursing – 4 days clinical placement required in the new year • Mental Health – Business mentor support for community liaison – strategic role being developed • B4 school check – locality planning. Needs to be embedded in a service. 	<p>Jonsey</p>
NEXT MEETING		
	<p>Date: Wednesday 4th February 2008 Time: 1.00 pm – 3.00 pm Venue: Primary Health Care Nursing Team Office, 19 Lambie Drive</p>	