

**MINUTES OF MEETING**

**Primary Health Care Nursing Sector Reference Group Meeting**

**Date:** Wednesday 5 March 2008  
**Time:** 1.00 pm – 3.00 pm  
**Venue:** PHC Nursing Team Office, 19 Lambie Drive

**Present:** Karyn Sangster (PHC Nurse Leader & Chair), Denise Kivell (CMDHB), Allan Moffit (CMDHB), Trish Jackson-Potter (Plunket Society), Meg Goodman (CMDHB), Christine Lynch (CMDHB), Jean McQueen (East Health), Lizzie Farrell (Kidz First PHN), Tepora Peseta (TaPasefika), Karlyne Earp (CMDHB), Sandra Thompson (Procure), Pam Williams (CMDHB), Jodi Botting (CMDHB), Nuwanthie Samarakone (CMDHB), Jenny Bratty (CMDHB), Suz Heslop (CMDHB -Minute-taker)

**Apologies:** Janine Horsfall (CMDHB), Maria West (CMDHB Dolly Rewha (TKOH), Trish Johns (DN Liaison), Gillian Davies (East Tamaki Health Care), Judith Davison (CMDHB), Colleen Turnbull (People's Centre)

ITEM	GENERAL NOTES & ACTION ITEMS	ACTION
1.0	<p><b>NURSING WORKFORCE PROJECT – Jenny Bratty</b></p> <ul style="list-style-type: none"> <li>• Jenny currently working on a development plan for PHC Nursing.</li> <li>• Identifying pathways for training and development needs</li> <li>• Early stages at the moment, looking to move forward</li> <li>• Nursing led and high priority</li> <li>• Looking at innovative ways – 2 pronged approach</li> </ul> <p><b>Action Point</b> – Could everyone please feedback to Karyn on the above document</p>	<b>ALL</b>
2.0	<p><b>CTA FUNDING NEXT SEMESTER – Trish Jackson-Potter</b></p> <ul style="list-style-type: none"> <li>• Query on when is next semester for CTA applications for funding</li> </ul> <p><b>Action Point</b> – Suz to find out next opening and closing dates – see below            CTA Applications Open – 1<sup>st</sup> May 2008            CTA Applications Close – 31<sup>st</sup> May 2008            Live on DHB website on 1<sup>st</sup> May and will also come on email via Karyn Sangster</p>	<b>Suz</b>
3.0	<p><b>SCHOOL HEALTH VACANCIES – Karlyne Earp</b></p> <ul style="list-style-type: none"> <li>• Currently have vacancies in various schools – see attachment</li> <li>• 29 schools in area – all bar 6 have RN's</li> <li>• Working on wrapping services around schools such as social workers, doctors, physio's, visiting nurses etc and teach students how to navigate the health system</li> <li>• Were funded to July 2007 by MOE. 11 nurses are now health employed. 1 RN to 750 students. Principal applies funding on that ratio</li> <li>• Currently reaching Decile 1 &amp; 2 schools. Hoping to include Decile 4 in May 08</li> <li>• Important that nurses are seen as part of the community</li> </ul>	

4.0	<p><b>INFORMATION SHARING FOR CMDHB FUNDED SCHOOLS – Karlyne Earp</b></p> <ul style="list-style-type: none"> <li>• Lot of young people are being engaged and looking at ways to support them</li> <li>• General discussion regarding relationship/attitude and information sharing between GP's and school nurses</li> </ul>	
5.0	<p><b>RURAL HEALTH NURSING INITIATIVES – Karyn/Denise/Sandra</b></p> <ul style="list-style-type: none"> <li>• Rural Health funding became available and Pro Care have put an initiative forward</li> <li>• \$50K put up by MOH to develop Rural Health Nursing innovative funds</li> </ul>	
6.0	<p><b>NURSING DEVELOPMENT UPDATE – Karyn Sangster</b></p> <ul style="list-style-type: none"> <li>• PHC Nursing is increasing in priority within the team.</li> <li>• At next PHC operational meeting will consider looking at magnet principles</li> <li>• Looking at an organisation that supports nurses, what do they need to do to improve health outcomes</li> <li>• Hutt Valley DHB has magnet status, there is also a hospital in Australia</li> <li>• Common principles to help develop nurses to full potential</li> <li>• Looking at developing a framework, conceptualise building the team</li> <li>• Denise – workforce development is critical. Denise met with Debbie Penlington from MIT. Looking at how to grow and build more clinical placements. Team going to Wellington to put case forward.</li> <li>• Midwifery shortage – working on Assistant Midwives with MIT, will know more mid March</li> <li>• TKOH Maaori program, 11 started last week with 45 planned for next year.</li> </ul>	
7.0	<p><b>THAILAND TRIP – Sandra Thompson</b></p> <ul style="list-style-type: none"> <li>• Sandra attended “New Frontiers in PHC Conference” in Thailand in February             <ul style="list-style-type: none"> <li>○ 700 Attendees from over 34 countries</li> <li>○ Organised by Faculty of Nursing at Chiang Mai University</li> <li>○ Went with the support of ProCare to China and Perth</li> <li>○ PHO and hospitals work together very closely in China</li> </ul> </li> </ul> <p>Key Messages</p> <ul style="list-style-type: none"> <li>§ Declaration around PHC Nursing – see attached below</li> <li>§ Nursing is a vehicle for quality in care</li> <li>§ EBP, standards – rest have to follow</li> <li>§ Similar challenge with Diabetics, Cardiovascular, Obesity</li> <li>§ Students do one paper on/in rural community villages             <ul style="list-style-type: none"> <li>• Develop project that has sustainability when they leave</li> <li>• Delivers education to the community group</li> </ul> </li> <li>§ Interested in some joint work – forward thinking in some areas and behind in others</li> <li>§ Value skill of nursing, promote nurses</li> </ul> <ul style="list-style-type: none"> <li>○ Perth – Nurse Leader of Western Australia GP network hosted             <ul style="list-style-type: none"> <li>§ There strengths are our weaknesses and vice versa</li> <li>§ Good PAN PHO standards</li> </ul> </li> </ul>	

8.0	<p><b>GENERAL BUSINESS</b></p> <ul style="list-style-type: none"> <li>• Denise – New Grads – Future <ul style="list-style-type: none"> <li>○ NETP expansion program. No framework from CTA yet</li> <li>○ Need to drive from here</li> <li>○ Look at working the system/process</li> <li>○ How to organise PHO's to own grads</li> <li>○ How would like to put new grads into PHC in the future</li> <li>○ Working group outside of this meeting</li> <li>○ Lizzie expressed interest in being involved and will organise with Karyn</li> </ul> </li> </ul> <p><b>Action Point</b> – Karyn to raise at next PHC operational meeting on where to go with new grads and organising a working group.</p> <ul style="list-style-type: none"> <li>• Jean McQueen – Immunisation Program <ul style="list-style-type: none"> <li>○ Immunisation campaign in March targeting 0-5 years. One month push across PHO and CMDHB</li> </ul> </li> </ul>	Karyn
<b>NEXT MEETING</b>		
	<p><b>Date:</b> Wednesday 7 May 2008  <b>Time:</b> 1.00 pm – 3.00 pm  <b>Venue:</b> Primary Health Care Nursing Team Office, 19 Lambie Drive</p>	