

## Primary Health Care Nursing Sector Reference Group Meeting November 2008

### ACTIONS REQUIRED SHEET

WHO	WHAT	COMPLETED
Jean	<ul style="list-style-type: none"> <li>▪ Follow up with pamphlet for POA</li> <li>▪ Feedback at next meeting on success of November professional forum</li> </ul>	
Denise	<ul style="list-style-type: none"> <li>▪ Feedback Collaboration Prescribing/Standing Orders from meeting with Mark Jones</li> </ul>	
Dolly/Meg/Karyn	<ul style="list-style-type: none"> <li>▪ To take the concept of role definition to ensure consistency across the sector to National</li> </ul>	
Lizzie	<ul style="list-style-type: none"> <li>▪ Send out group email with all Public Health nursing details so that Nurse Leaders can pass onto their GP's</li> </ul>	
Suz	<ul style="list-style-type: none"> <li>▪ Add to next agenda – “Defining Nurse Leader role as an example or inconsistency in roles”</li> </ul>	

**MINUTES OF MEETING**

**Primary Health Care Nursing Sector Reference Group Meeting**

**Date:** Wednesday 5 November 2008

**Time:** 1.00 pm – 3.00 pm

**Venue:** PHC Nursing Team Office, 19 Lambie Drive

**Present:** Denise Kivell (CMDHB–Chair), Karyn Sangster (CMDHB), Lizzie Farrell (Kidz First PHN), Tepora Peseta (TaPasefika), Pam Williams (CMDHB), Jean McQueen (East Health), Derlys Jones (CMDHB), Wayne Hussey (CMDHB), Louise Troy (Plunket), Annette Stewart (CMDHB)

**Apologies:** Meg Goodman (CMDHB), Gillian Davies (East Tamaki Health Care), Sandy Alcock (CMDHB), Judith Davison (CMDHB), Dolly Rewha (TKOH), Allan Moffitt (CMDHB), Trish Jackson-Potter (Plunket Society), Christine Lynch (CMDHB), Sandra Mullineaux (Procure), Maria West (CMDHB), Karlynn Earp (CMDHB), Lucy Naidoo (CMDHB), Colleen Turnbull (People’s Centre)

ITEM	GENERAL NOTES & ACTION ITEMS	ACTION
1.0	<p><b>GENERAL</b></p> <ul style="list-style-type: none"> <li>• Annette Stewart CNS AT &amp; R welcomed to group</li> <li>• Previous Actions               <ul style="list-style-type: none"> <li>○ CAG Presentation by Meg and Karyn well received. IU, FAMA, DN</li> <li>○ Clinical Board – single theme – advanced directives</li> <li>○ CPHAC - held at Pukekohe – great opportunity to profile Franklin district</li> <li>○ HPV – school program                   <ul style="list-style-type: none"> <li>▪ 26 applicants for 18 positions</li> <li>▪ Reference group – Pam Williams notified</li> <li>▪ Ta Pasefika contributed to editing Pacific languages, concern raised with interpretation</li> </ul> </li> <li>○ B4 School – 300 checks done. Child screening needs to be in the context of the family and follow up.                   <ul style="list-style-type: none"> <li>▪ By August 2009 transition into PHO</li> <li>▪ Acknowledged PHN current commitment</li> <li>▪ Planning additional working with well child provider across the sector</li> </ul> </li> </ul> </li> <li>• Minutes signed off</li> </ul>	
2.0	<p><b>FEEDBACK – Denise Kivell</b></p> <ul style="list-style-type: none"> <li>• Non Regulated Workforce               <ul style="list-style-type: none"> <li>○ Clinical support to RN’s recommended with the MOH</li> <li>○ Money assigned to Ambulance Services/Workforce</li> <li>○ Aged care sector – new initiative from MOH</li> <li>○ Dual disability workforce funding increased</li> </ul> </li> <li>• Invite to Wed 17<sup>th</sup> Dec Senior Nurse Meeting – request to send again</li> <li>• Workforce - Northern Region Workforce Forum formed               <ul style="list-style-type: none"> <li>○ Looking at 1000 nurses in 2013 with 20% Maori</li> <li>○ Work streams to be established – Don’s lead with all Nursing Schools</li> </ul> </li> </ul>	

3.0	<p><b>UPDATE – Annette Stewart – Aged Care Nurse Specialist</b></p> <ul style="list-style-type: none"> <li>• Update on role and team</li> <li>• Consultation plus 2 CNS, Advanced directives coordinator, 1 CNS intern for NP</li> <li>• Assessing hospitalisations- inappropriate or not/time of day</li> <li>• Attract programme – uptake limited</li> <li>• Evaluation taking place on pilot centre</li> <li>• Student placement being explored</li> <li>• <a href="http://www.eldernet.co.nz">www.eldernet.co.nz</a> – check range of residential care</li> <li>• Phase 2 – work with PHO/provider – start Feb 09?, possible screening/assessment and ageing in place</li> </ul>	
4.0	<p><b>PLANNING FORUM – Jean McQueen</b></p> <ul style="list-style-type: none"> <li>• 20<sup>th</sup> November 6.30pm to 9.00pm</li> <li>• Discussion – opportunity to capture. Mark Jones and Gabrielle Roberts from MOH to attend</li> <li>• Gabrielle spending day looking at PHC nursing waiting list</li> <li>• DPHC – Allan Mofftt has supported the forum financially</li> </ul>	
5.0	<p><b>UPDATES</b></p> <ul style="list-style-type: none"> <li>• 27<sup>th</sup> November – Regional PHC Nurse Leader Meeting. 12.30pm to 2.00pm at Greenlane</li> <li>• Pam – attended innovations to present supreme Quality Award to the Heart Foundation. Pam noted that not a lot of Nursing in the awards this year.</li> </ul>	
<b>NEXT MEETING</b>		
	<p><b>Date:</b> Wednesday 3 December 2008  <b>Time:</b> 1.00 pm – 3.00 pm  <b>Venue:</b> Primary Health Care Nursing Team Office, 19 Lambie Drive</p>	