


MINUTES OF MEETING



Primary Health Care Nursing Sector Reference Group Meeting

Date: Wednesday 1 July 2009
Time: 1.00 pm – 3.00 pm
Venue: PHC Nursing Team Office, 19 Lambie Drive


Present: Denise Kivell (CMDHB–Chair), Wayne Hussey (CMDHB), Meg Goodman (CMDHB), Karlynn Earp (CMDHB), Lizzie Farrell (Kidz First PHN), Suz Heslop (CMDHB), Karyn Sangster (CMDHB), Sandy Alcock (CMDHB), Tepora Peseta (TaPasefika), Dolly Rewha (TKOH), Geena Faulkner (TKOH), Nicole Waters (TKOH), Val Scott (MIT), Sheena Murray-Brown (MIT)

Apologies: Gillian Davies (East Tamaki Health Care), Judith Davison (CMDHB), Maria West (CMDHB), Lucy Naidoo (CMDHB), Annette Stewart (CMDHB), Jean McQueen (East Health), Louise Troy (Plunket) Sandra Mullineaux (Procure), Allan Moffitt (CMDHB), Colleen Turnbull (People’s Centre) Christine Lynch (CMDHB), Pam Williams (CMDHB)

ITEM	GENERAL NOTES & ACTION ITEMS	ACTION
1.0	<p>GENERAL & ACTIONS</p> <ul style="list-style-type: none"> Last meeting – GP Liaisons – Andrew Stacey and Campbell Brebner. 0.8 FTE. Please see details re all GP Liaisons in attached file –  <p>H:\PHC\PHCNRSG\ 2009\GP Liaison roles</p> <ul style="list-style-type: none"> Thursday 9th July – Clinical Governance Single Theme Meeting – Primary Care Clinical Matters 6.30pm to approx 9.00pm. Academic Lecture Theatre, Middlemore Hospital. All Welcome. Agenda : <ul style="list-style-type: none"> Richard Hulme to present on discharge coordinator model and transfer of care issues CMDHB & ProCare to present their thoughts on Devolution GP Liaison doctors to feedback on their initial impressions and issues relating their roles 	
2.0	<p>COMMITTEES FEEDBACK GPHO - Karyn</p> <ul style="list-style-type: none"> Lab Update – CMDHB is first to go live on 10th August – new company LABTESTS. Discussion re DML and collection at clinics. Good recruitment and all on target for 10th August Feedback re new DHB funding and planning structure. 32 positions disestablished and 20 created. Interviews being held at the moment. 12 will not have positions. PHC Nursing team stays as is and will report to Senior Program Manager Primary Care (yet to be appointed) Devolution Workshop 3rd week of July. MOH directive – Secondary care services devolved to Primary Care. Working through process – what will be devolved. Free up for electives. How to do in a phased approach. How do you do across 9 PHO’s. DHB to ensure services are safe and effective. 	

	<p>CPHAC – Lizzie</p> <ul style="list-style-type: none"> • After hours contract – after hours care • RFP’s sent out – good response • Oral Health Plan – East Health Care give good presentation • Asian Health Plan presented • Minutes available on CMDHB website <p>CAG – Karyn/Denise</p> <ul style="list-style-type: none"> • Looking at functionality of CAG meeting • Update on funding and planning structure • Looking at ToR and how group functions <p>General – Denise</p> <ul style="list-style-type: none"> • Articles in paper re PHO’s - Tony Ryall – see attached 2 PDF files. <ul style="list-style-type: none"> ○ Tony Ryall has indicated looking at PHO’s. ○ Currently 720 board members, some paid \$800 hour to attend meetings ○ 81 PHO’s – duplication of service, administration ○ Where to in the future ○ Conversations going on. Need to be having conversations around table, about clinical leadership, be informed. Put it out there so it does not come out of left field. <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  H:\PHC\PHCNRSG\ 2009\GP increase in </div> <div style="text-align: center;">  H:\PHC\PHCNRSG\ 2009\Ryall Set to cut </div> </div> <ul style="list-style-type: none"> • Development of Health Centre – preparing business case to go to Wellington <ul style="list-style-type: none"> ○ AUT, MIT, UoA funding with private funding also so viable ○ Aligns with Ministers re workforce and innovation – 3 to 5 years ○ Centre will concentrate on research, workforce development and innovation ○ HHC, DN, Maaori and Pacific Units moving from western campus at end of year – not sure where to yet • Strategic Issues - would to invite Sam Cliffe and Geraint Martin to come to the next meeting, board meeting on at same time so will need to change time/date of PHC meeting. PHC Group to have pre meeting to discuss what to ask/discuss etc. <p>Action Point – Suz to change next meeting date/time so that Geraint Martin and Sam Cliffe to attend. 30mins at beginning for group to discuss questions</p>	<p>Suz</p>
<p>3.0</p>	<p>H1N1 UPDATE</p> <ul style="list-style-type: none"> • Border control has been stopped • Flu Hotel stopped • Andrew Stacey GP liaison now managing updates • Terry Rings happy to if you contact him to send on updates if you don’t receive or have queries • EC have plan in place to divide up patients coming in with Flu like systems • CBACs are being initiated. Perception is currently that PHC are coping. Decisions yet to be made – i.e. is it free, Tamiflu, Doctor or Nurse manning. DHB will probably run as some PHO’s have pulled out. 	

4.0	<p>FORUM</p> <ul style="list-style-type: none"> • Next PHC forum will be in November • Please think about theme, topic and speakers • Lizzie and Wayne volunteered to help • Showcase local talent <p>Action Point – Karyn to talk with Jean re November forum</p>	Karyn
5.0	<p>NURSING INNOVATION FUNDING – MANGERE CLINIC - Karyn</p> <ul style="list-style-type: none"> • Received service specifications and have sent back • Funding not in yet • Start January 2010 • Re-locatable home in court as not able to utilise buildings there • Thinking about names for service – tentivley called “Kowhai House” • Further discussion next week with Allan Moffitt 	
6.0	<p>NURSING STRATEGIC PLAN - Denise</p> <ul style="list-style-type: none"> • Nursing Strategic Plan released – compiled by CND Leadership Group and Denise. • Denise will write a report for 200/09 as plan runs from March 08 to March 2011. • There will be a quarterly report as well as yearly reports • Addendums will need to be added each year – i.e. incorporate devolutions • Note new NZ nursing logo on cover. This is available in colour or black and white for all to use – please go to following link for various options – http://www.moh.govt.nz/moh.nsf/indexmh/nursing-resources-logo 	
7.0	<p>CONSULTATION ON RN SCOPE OF PRACTICE – Denise/Karyn</p> <ul style="list-style-type: none"> • Important to feedback on RN Scope of Practice documents • Consider putting a submission in from your own organisations • Denise will be submitting feedback on behalf of the DHB • Denise is happy to endorse your submission if you wish • If you wish to give verbal feedback there is meeting schedule as followed – Thursday 9th July 1pm to 2pm Pounamu Room (beside Academic Lecture Theatre) Off Rainbow Corridor, Middlemore Hospital 	
8.0	<p>GENERAL Karyn</p> <ul style="list-style-type: none"> • Read out Exemplar, received from a District Nurse <ul style="list-style-type: none"> ○ Highlighted costs, access to care, lack of home visits available to patients ○ Denise encouraged everyone to write down their stories, they are important to capture, have conversations around them, how to help etc <p>Karlynne</p> <ul style="list-style-type: none"> • Portfolios ready to go <ul style="list-style-type: none"> ○ Anne Wroe departed, interviews being held for replacement ○ Karyn can help if required in meantime • Workforce development forum at UoA, looking at things nationally • Karlynne’s role – contract has changed. 2 days 	

	<p>Lizzie</p> <ul style="list-style-type: none"> Thursday 9th July – Ear Health Workshop for Children at Hopsice. Any practice nurses interested please come along. Contact Lizzie for details – 021 884 703 <p>Wayne</p> <ul style="list-style-type: none"> Roles Primary Care Liaison to project development. Maria West to be project leader, more structure to roles Primary and Secondary Care Nursing Forums. Held Bi Monthly <ul style="list-style-type: none"> Wednesday 8th July at Super Clinic – welcome to come along and hear – on cultural aspects of mental health – Maori and Pacific <p></p> <p>H:\PHC\PHCNRSG\ 2009\Wayne Hussey\</p> <p>Meg</p> <ul style="list-style-type: none"> Interviews held for NETP Expansion New Grads. Hoping they now pass state 	
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NEXT MEETING

Date:	TBA	
Time:	TBA	
Venue:	Primary Health Care Nursing Team Office, 19 Lambie Drive	