

Primary Health Care Nursing Sector Reference Group Meeting 2 September 2009

ACTIONS REQUIRED SHEET

WHO	WHAT	COMPLETED
ALL	<ul style="list-style-type: none"> • PDRP Documents embedded below in minutes, please feedback directly to Dee by 25th September to DSGordon@middlemore.co.nz • Email names to Christine re possible Primary Care Bureau 	
Jean Lizzie Karlynnne Karyn	<ul style="list-style-type: none"> • Jean, Karlynnne, Lizzie and Karyn to put together Nursing Forum - original date listed was Wednesday 7th October 	

MINUTES OF MEETING

Primary Health Care Nursing Sector Reference Group Meeting

Date: Wednesday 2nd September 2009

Time: 1.00 pm – 3.00 pm





Venue: Meeting Room 1, 19 Lambie Drive

Present: Karyn Sangster (CMDHB-Chair), Karlynn Earp (CMDHB), Lizzie Farrell (Kidz First PHN), Suz Heslop (CMDHB), Sandy Alcock (CMDHB), Tepora Peseta (TaPasefika), Jean McQueen (East Health), Pam Williams (CMDHB), Liz Clarke (CMDHB) Maria West (CMDHB), Christine Lynch (CMDHB), Meg Goodman (CMDHB)

Apologies: Denise Kivell (CMDHB), Louise Troy (Plunket), Allan Moffitt (CMDHB), Colleen Turnbull (People's Centre), Nicole Waters (TKOH) Wayne Hussey (CMDHB), Dolly Rewha (TKOH), Gillian Davies (East Tamaki Health Care), Judith Davison (CMDHB), Annette Stewart (CMDHB), Sandra Mullineaux (Procure), Sheena Murray-Brown

Guests: Dee Gordon (CMDHB)

ITEM	GENERAL NOTES & ACTION ITEMS	ACTION
1.0	<p>GENERAL DISCUSSION FROM LAST MEETING WITH GERAINT MARTIN AND SAM CLIFFE</p> <ul style="list-style-type: none"> • Opening up huge/image of opportunity to get into. Nurse Led opportunity, support in new Model of Care • Ministry – EOC going out to PHO's, tight 6 week turnaround. Aim to be up and running December 2010. • Concerns decision made at MOH level and not DHB level • CPHAC – Lizzie – encouraged by what heard. DHB need to look at consortium of PHO's together. 3 Primary care service networks then Family integrated healthcare • Need nursing leadership now more than ever to guide and streamline process • Karyn attending Focus Group in Wellington with NZNO re Horn Report • Karyn/Meg as part of PHC Nurses Advisory Committee will be meeting with Mark Jones • Maria suggested – draft statement re what entity required – strong nursing leadership voice. Send to MOH via Mark Jones, Nurse Execs via Denise, NZNO etc • Pam – drivers around PHO's is dollars not nursing • Maria – need to have an effective nursing voice in new structure • Karyn – urged group to put themselves forward for new groups/forums or get alongside those nurses and encourage them 	
2.0	<p>UPDATE FROM COMMITTEES</p>	

	<p>GPHO/CAG – Karyn</p> <ul style="list-style-type: none"> Paper presented “Better, Sooner, More Convenient” and discussed <p>WAG – no longer exists</p>	
3.0	<p>SUBMISSIONS - Karyn</p> <ul style="list-style-type: none"> Enrolled Nurse/Nurse Assistants Scope of Practice is out for consultation by Nursing Council. Thorough and well put together document re 2nd level workforce  <p>C:\Documents and Settings\heslops\Desl</p> <ul style="list-style-type: none"> Submissions close 1st October – contact Karyn 	
4.0	<p>MEDICAL ASSISTANTS - Karyn</p> <ul style="list-style-type: none"> Medical council is asking for comment regarding Medical Assistants, what we are doing and what we think of them Input at ground floor level. Input into role There is a template to fill in on Medical Council website – link is – http://www.mcnz.org.nz/NewsandIssues/PhysicianAssistantConsultationFeedback/tabid/326/Default.aspx 	
5.0	<p>PDRP NATIONAL - Karyn</p> <ul style="list-style-type: none"> Moves towards a national PDRP – currently out for comment Dee Gordon (PDRP Coordinator CMDHB) is collating feedback <p>Action Point - Documents attached, please feedback directly to Dee on DSGordon@middlemore.co.nz</p> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  Letter to Colleagues.pdf </div> <div style="text-align: center;">  Submission Form.doc </div> <div style="text-align: center;">  consultation document.doc </div> </div> <ul style="list-style-type: none"> CMDHB PDRP embedded in organisation and across PHO’s working well Karyn – be good to celebrate the expert portfolio e.g. exemplar in newsletter, forum etc Discussion re NP in PHC, funding not available as in DHB 	ALL
6.0	<p>UPDATES - ALL</p> <p>Pam</p> <ul style="list-style-type: none"> Nurse available for relieving if required. Has vaccinators certificate. Board agreed to have nurse on the board. Pam not going to. If anyone interested please talk to Pam directly Very busy – doing 2 papers at Uni, Nurse Led clinics – Alan Moffitt keen to push forward. Going to meet local GP’s for buy in. Pressure to get moving 	

Karyn

- Recently went to Open Day with new graduates – coming out in January. Met approx 7-8 interested in working in PHC, good range cultural backgrounds. Expression of interest for 5 places. **If interested please let Karyn know.** Approx 100 attended the day to hear about CMDHB. Very vibrant and keen.

Liz

- Still going over MOH direction and work streams access care. Trial screening tool in Pukekohe. New Nurse Educator – Annette Olsen

Karlynne

- School Health has 3 vacancies with position at Wesley advertised soon
- Uncertain times at the moment – Karlynne’s contract is only till Dec, not sure after that
- Schools that have good principal buy in doing much better – they support the nurses
- 18-24 year olds – concern re youth statistics – re when leaving school not engaging PHO services
- Passion and commitment of school nurses is great.
- **Karlynne available for supervision – please contact her on 0274 777 524**

Tepora

- Nurse Educator Pacific approved and recruited. Mary Roberts starts in November

General

- Concern WAG was no longer – concern re workforce
- Christine – query setting up a Primary Care Bureau – perhaps look at as a group?

Action Point – Email names to Christine re possible Primary Care Bureau

ALL

Lizzie

- Good meeting with Karlynne – school nurses – combined workshop
- HPV going well. Ahead of other DHB’s. Better uptake under 16.
- Instigated more of a triage nurse in clinics to access kids re dental, vision, oral health packs if age appropriate
- Unfortunate B4 schools stopped
- Currently 7 BN’s and transition students from MIT
- Re written child protection guidelines. All nurses complete course by October, case reviews introduced on a weekly basis.
- New Grad starting in September, one moving on

Sandy

- August traditionally a busy month, however this August very quiet
- Peak in acute numbers a month earlier in July
- Neonatal unit still very busy
- Winter management chronic patient load
- Current advertising full time position – online – 0.8 to 1.0 FTE
- 2 x BN 5 students MIT – half way through and going well

Jean

- Business as usual
- Busy with swine flu, measles
- Practices – nurses getting lots of questions from parents re measles
- Increase in immunisation requests

	<p>Christine</p> <ul style="list-style-type: none"> • Busy new grads, getting out into practices • 2 Grads 1st year – positions in PHC • 5 who graduate in January – NETP next year • Seconded 10 hours a week – Rakura – work around HPV nurses • Meg and Christine 4 HPO nurses once a fortnight • VHIU project – case management patients present to ED 	
7.0	<p>PDRP CMDHB – Dee Gordon</p> <ul style="list-style-type: none"> • Dee Gordon – New PDRP Coordinator as well as other role as Competency Assessment Program in conjunction with MIT • Currently going out to some areas talk about PDRP- competency etc • Dee happy to come out to areas to support, encourage etc. • Karlyne – could there be an opportunity to exchange moderation/assessment between PHO's etc. school health and PHO etc • If PHO wants to join CMDHB PDRP programme – <ul style="list-style-type: none"> ○ Arrange MOU between PHO/CMDHB ○ Can be adjusted to meet PHO needs regarding programme ○ CMDHB would report to Nursing Council on your behalf – so nurses no audited ○ 3 monthly reports are due to Nursing Council • Sandy – if nurses working across ADHB boards who counts re portfolio submission? • Dee – can have one portfolio but need to reflect both areas worked in submission. ADHB portfolio is recognised/transferrable to CMDHB. Just need to look and enter on system. • Sandy – Commented PDRP website looked good • Karlyne – Assessor training very beneficial <p>Dee's contact details are - Dee Gordon PDRP Coordinator PH: 276 0044 ext 9710 or 021 590 208 DSGordon@middlemore.co.nz</p>	
8.0	<p>GENERAL</p> <p>Karyn – Lesley Powell is trying to get a Standing Order Sexual Health Study Day going</p> <p>Nursing & Midwifery Awards – Suz</p> <ul style="list-style-type: none"> • Going to organise to send out a survey to gain feedback on N & M Awards for 2010 planning • Discussion around how to receive – Suz to email out when finalised • General discussion and following conclusion reached for PHC Nominations – <ul style="list-style-type: none"> ○ Nominations to go back to PHC Nurse Leader first ○ Preference to have awards ceremony outside of hospital ○ Preference to have awards ceremony in evening instead of daytime when most cannot leave practices 	

	<p>Karlynne –Liz Milner Wound Care Nurse Specialist attend workshop evening – approx 30 students attended. On Best Practice Wound Care Liz’s details for contacting are – Liz Milner Wound Care Nurse Specialist 09 276 0044 ext 2875 or 021 784 544 EMMilner@middlemore.co.nz</p> <p>Nursing Forum – November Action Point - Jean, Karlynne, Lizzie and Karyn to put together</p> <ul style="list-style-type: none"> • Original date listed was Wednesday 7th October 	<p>Jean, Karlynne, Lizzie, Karyn</p>
NEXT MEETING		
	<p>Date: Wednesday 4th November 2009 Time: 1.00pm to 3.00pm Venue: Meeting Room 1, 19 Lambie Drive</p>	