

MINUTES OF MEETING

Primary Health Care Nursing Sector Reference Group Meeting




Date: Wednesday 4 March 2009
Time: 1.00 pm – 3.00 pm
Venue: PHC Nursing Team Office, 19 Lambie Drive

Present: Denise Kivell (CMDHB–Chair), Jean McQueen (East Health), Wayne Hussey (CMDHB), Louise Troy (Plunket), Meg Goodman (CMDHB), Karlynn Earp (CMDHB), Sandra Mullineaux (Procare), Allan Moffitt (CMDHB), Colleen Turnball (People’s Centre), Lizzie Farrell (Kidz First PHN), Christine Lynch (CMDHB), Pam Williams (CMDHB), Suz Heslop (CMDHB)

Apologies: Gillian Davies (East Tamaki Health Care), Derlys Jones (CMDHB), Karyn Sangster (CMDHB), Sandy Alcock (CMDHB), Tepora Peseta (TaPasefika), Judith Davison (CMDHB), Dolly Rewha (TKOH), Maria West (CMDHB), Lucy Naidoo (CMDHB), Annette Stewart (CMDHB), Nicole Waters (CMDHB)

ITEM	GENERAL NOTES & ACTION ITEMS	ACTION
1.0	<p>GENERAL & ACTIONS</p> <ul style="list-style-type: none"> • Denise followed up with ADHB and WDHB and they have not seen the document on review of service specifications of cervical screening • Nurse Assistants (NA) programme at MIT – 11 currently going through programme and they sit state and graduate in March. Job Description is currently being worked on. NA will work under direction and delegation of RN’s. If anyone requires more information they can contact Eve Christophers or Sandra Wilkinson at MIT. Course information link below - http://www.manukau.ac.nz/study/search/CourseInfo.asp?pSCNumber=611 • Minutes signed off • B4 schools – 2 nurses due to finish on 31st March – negotiations taking place • Innovation Funding – <ul style="list-style-type: none"> ○ Pam – Governance group re Nurse Led Clinic has met twice. Contracts on way from DHB NZ – draft looks good. Decision to go with easy clinics first such as District Nurses, Diana Hart Respiratory ○ Sandra – things currently in progress – wating for contracts. <p>Action Point – Sandra to send information re innovation funding project to Karyn to pass on</p> <ul style="list-style-type: none"> • Denise acknowledged Jonsey regarding the application and process for the NETP expansion accreditation process <ul style="list-style-type: none"> ○ Were some recommendations at end 	<p>Sandra</p>

	<ul style="list-style-type: none"> ○ They liked simplicity of the information, easy to read ○ All documents user friendly ○ Passed with flying colours ● Denise asked all to be mindful that the contract for NETP Expansion runs out 1st July. ● \$6000 per graduate comes into DoN budget, need to decide allocation 	
2.0	<p>FINANCIAL SITUATION 09/10 – Allan Moffitt</p> <ul style="list-style-type: none"> ● 750million p.a. over next 3 years confirmed – that has not changed – just how it is used/spent re different government ● 60% all new government spending to health ● Growth capped at 7% - missed out on nearly 3% additional funding that would have come through if not been capped ● Initial gap 40million now down to 15million ● Still working on how to reduce further ● Funding arm wil prob reduce more – needing to find areas to reduce ● Currently line by line review of all service budgets and contracts using Triple Aim as a prioritisation process ● Any duplicate/errors will be sorted out first ● Anything not sorted or spent this year won't be funded next year ● Anything that can be delayed will be put back to following year ● First approach will be to look at projects/initiatives rather than established programmes but all spending will be ranked against criteria which will provide a cut off point. Then a value judgment will have to be made ● Talking to GM's 5/6 March ● Decision to be made by end of week 20th March ● PHC Nursing Budget <ul style="list-style-type: none"> ○ \$500K new initiatives ○ \$200K case management ○ Reality - \$500K already gone ○ MIT undergrads – we may have to honour funding for this semester given commitments have been made however will not be rolling this over next year ○ RFP evaluation won't proceed – hold to look at next year ○ Trying to rescue case mangement money ● Structural Review since August 08 <ul style="list-style-type: none"> ○ Now need to wait until after the financial review looking at all contracts ○ Redundancies will be a last resort but obviously if programmes are no longer funded then some jobs may not be needed ○ Focus is around where we can do the least damage ○ DAP to be signed off in May ○ Stuctural review may not be signed off until after then ● Denise – same thing happening in Hosptial and Community Arm – same criteria and looking at what can be stopped. All hit across the sector, not an us and them. Also looking at waste in system – using Whai Manaaki ● Wayne – Mental Health - Nurses more enabled to cope with front line patients ● Allan – evidence around Mental Health and other areas – self resources do kick in during times of recession ● Denise – need to look at how we can support each other across the sector ● Allan – focus on the positives – any ideas, strong feelings, please share/contact Denise or Allan ● Allan – GPHO meets next week – Ross Smith the GM Coordinator GPHO has been briefed ● Denise – Geraint has always said – invest in quality and costs will go down 	

	– a good direction to go in. Balance approach with the triple aim	
3.0	<p>NURSING AND MIDWIFERY AWARDS 2009</p> <ul style="list-style-type: none"> • Nominations currently open – flyers and nominations forms available on DHB website and PHC website • Nominations close on Friday 27th March • Require volunteers for the subcommittees that will go through all nominations and decide winners. • Jonsey is leading Graduate award • Jean McQueen volunteered for Excellence in Practice Award • Lizzie Farrell volunteered for Preceptorship Award • Pam Williams volunteered for Best Support Person Award • Karyn Sangster will be doing Leadership Award • Christine Lynch and Meg Goodman volunteered to help where needed 	
4.0	<p>SCIENCEFEST</p> <ul style="list-style-type: none"> • Sciencefest will be on 4th June this year • Applications close Thursday 26th March • Categories are similar to last year. All details in attached documents <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <small>C:\Documents and Settings\HeslopS\Des</small> </div> <div style="text-align: center;">  <small>C:\Documents and Settings\HeslopS\Des</small> </div> <div style="text-align: center;">  <small>C:\Documents and Settings\HeslopS\Des</small> </div> </div>	
8.0	<p>UPDATES</p> <ul style="list-style-type: none"> • CPHAC – Lizzie – Oral health presentation. Please encourage your practice nurses to have a conversations with patients regarding oral health and to attend appointments • Snug Homes – need 500 enrolled to get further funding. People with high needs are not being referred to the service. Please referr and pass on. • CAG – Pam – Gillian spoke on navigators – discharge patients and how to follow through. Consumer panel ToR are going to be reviewed. Stella Ward PHC Network Allied Health – upcoming • Denise – had a meeting today around CAG – how to strengthn, where to from here etc. CAG was initially set up to provice advise on prioritisation • GPHO <ul style="list-style-type: none"> ○ IS project nationally ○ A DHB PHC plan – talking about neighborhoods, we talk about localities ○ Navigator project – looking for GPHO endorsement <ul style="list-style-type: none"> ▪ All wanted to see how would map across ▪ Further work to be done <p>Action Point – Meg/Christine to talk to Allan re FAMA wording</p> <ul style="list-style-type: none"> • Meg and Jean attended the PHC Nurse Leaders meeting in Wellington <ul style="list-style-type: none"> ○ Building capacity and how PHC NL structure might look ○ Communication – need to have a united front – unity – support each other in public ○ Family healthcare centres – multidisciplinary <p>Action Point – Suz to provide link to Expert Advisory Group – MOH website</p> <p>http://www.moh.govt.nz/moh.nsf/indexmh/phcs-advisory-council</p> <ul style="list-style-type: none"> • Karyn - NZNO – looking at PHC Nurses college 	<p>Meg/Christine</p> <p>Suz</p>

- Discussion on NZNO PHC Mecca – link is <http://www.nzno.org.nz/Site/Campaigns/Parity.aspx#Primary>



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- Karlyne – Re Roll out of School Nurses nationally – half DBH’s signed contract in time so money has been lost. CMDHB is still championing
- Message from Karlyne about below attached documents –
 - One is the youth line voice program a leadership program run by youth line which is exceptional. I thought a PHO nurses leader may like to sponsor a young person form their local secondary school student health council
 - Second is the youth health training we are offering for school nurses however open to any one who wishes to join us.
 - Great if you are wanting to increase knowledge on engagement with young people



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- Pam – HPV – PHC advisor not heard anything for months
 - Year 8, 11, 12 & 13 cohorts vaccinated in 2009
 - Year 10 & 11 and anyone else change mind in 2010
 - 2 schools have pulled out
 - 1st vaccinastion is 16th March
 - School programme and dates will come out



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- Meg – Coordinated evening to recongise and give out certificates for graduates of Long Term Conditions paper. 18 out of 19 there.
- Denise – attend presentation at South Seas for 3 nurses to receive their NZ Nursing Council Registration and presented them with their Nursing Star. Nurses very positive, refreshing. 2 Nurses also received certifcates for Long Term Conditions paper

NEXT MEETING

Date: Wednesday 6th May 2009
Time: 1.00 pm – 3.00 pm
Venue: Primary Health Care Nursing Team Office, 19 Lambie Drive